



**TRAFFORD  
COUNCIL**

**AGENDA PAPERS FOR  
LICENSING COMMITTEE MEETING**

**Date: Wednesday, 11 June 2014**

**Time: 7.15 pm or at the later rising of the Council Meeting**

**Place: Council Chamber, Trafford Town Hall, Talbot Road, Stretford M32 0TH**

<b>A G E N D A</b>	<b>PART I</b>	<b><u>Enclosure No.</u></b>
1.	<b>ATTENDANCES</b>  To note attendances, including Officers and any apologies for absence.	
2.	<b>MINUTES</b>  To receive and if so determined, to approve as a correct record the minutes of the Licensing Committee meetings held on 22 <sup>nd</sup> August, 19 <sup>th</sup> September and 6 <sup>th</sup> November, 2013.	2(a) 2(b) 2(c)
3.	<b>MEMBERSHIP</b>  To note the membership, including Chairman, Vice-Chairman and Opposition Spokesperson of the Licensing Committee for the Municipal Year 2014/15.	To follow
4.	<b>TERMS OF REFERENCE</b>  To note the terms of reference for the Licensing Committee.	To follow
5.	<b>APPOINTMENT OF SUB-COMMITTEES AND DELEGATION TO OFFICERS</b>  To appoint the membership of the following Sub-Committees and agree their terms of reference:-	
	(a) Public Protection Sub-Committee	To follow
	(b) Licensing Sub-Committee	To follow

**6. CONFIRMATION OF APPOINTMENTS AND TERMS OF REFERENCE TO SAFETY AT SPORTS GROUND SUB-COMMITTEE**

The Committee is requested to appoint the membership of the Safety at Sports Ground Sub-Committee as recommended by Council at its Annual Meeting held on Wednesday 11<sup>th</sup> June 2014 and agree their terms of reference.

To follow

**7. URGENT BUSINESS (IF ANY)**

Any other item or items which by reason of special circumstances (to be specified) the Chairman of the meeting is of the opinion should be considered at this meeting as a matter of urgency.

**THERESA GRANT**

Chief Executive

Further Information

For help, advice and information about this meeting please contact:

Ruth Worsley, Democratic Services Officer

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This agenda was issued on **Tuesday 3<sup>rd</sup> June 2014** by the Legal and Democratic Services Section, Trafford Council, Trafford Town Hall, Talbot Road, Stretford M32 0TH.

## LICENSING COMMITTEE

22<sup>ND</sup> AUGUST 2013

### PRESENT

Councillor C. Candish (in the Chair).

Councillors B. Sharp, D. Jarman, D. Bunting, M. Freeman, P. Gratrix, P. Lally, E. Malik, P. Myers, Mrs J. Reilly, J.G. Smith, W. Stennett.

#### Also present

Mr Peter Griffiths – Bolton College

#### In attendance

J. Boyle	Licensing Team Leader
M. Jones	Interim Head of Legal Services
R. M. Worsley	Democratic Services Officer

### APOLOGIES

Apologies for absence were received from Councillors Rigby, N. Taylor and Mrs J Wilkinson.

### 8. MINUTES

RESOLVED: That the Minutes of the meeting held on 22<sup>nd</sup> May 2013, be approved as a correct record and signed by the Chairman.

### 9. APPLICANTS FOR PRIVATE HIRE AND HACKNEY CARRIAGE DRIVER LICENCES – LANGUAGE AND NUMERACY ASSESSMENTS

The Head of Public Protection submitted a report requesting Members to approve the introduction of a language and numeracy assessment as part of the application procedure for determining whether an applicant should be granted a private hire or hackney carriage driver's licence.

The Licensing Team Leader provided a brief overview of the report and explained the willingness, if required, of Bolton College to carry out the assessments using qualified ESOL (English for Speakers of Other Languages) teachers.

The Chairman introduced Mr Peter Griffiths the representative attending on behalf of Bolton College and Members were given an opportunity to ask questions of both the Licensing Team Leader and Mr Griffiths.

RESOLVED:-

- (1) That the Licensing Committee approve the introduction of a language and numeracy assessment as part of the application procedure for determining

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whether an applicant should be granted a private hire or hackney carriage driver's licence.

- (2) That the Licensing Committee agree the following recommendations as outlined within the report and which will come into effect as of the 23<sup>rd</sup> August 2013:

That all new applicants for a private hire or hackney carriage driver's licence must meet the Council's required minimum standard in English and Numeracy. The minimum standard for English and Numeracy is Entry Level 2.

That all new applicants must undergo an English and Numeracy assessment prior to applying for a private hire or hackney carriage driver's licence regardless of their first language, ethnic background or qualifications.

That existing private hire and hackney carriage drivers will not be required to undergo an English and Numeracy assessment unless:

- their current licence expires for whatever reason, in which case their further application would be treated as a new application and the applicant would be subject to this requirement; or
- the Public Protection Sub-Committee considers it appropriate that an existing driver should undergo an English or Numeracy assessment following receipt of complaints against the individual which relate to, or call into question their literacy or numeracy skills.

That the assessments be carried out by qualified ESOL (English for Speakers of Other Languages) teachers from Bolton College.

That the cost of the assessment is £35.00 which may from time to time be amended by the Head of Public Protection.

The Chairman thanked the Licensing Team Leader for her invaluable contribution and Mr Griffiths for his attendance.

The meeting commenced at 6.00 p.m. and finished at 7.10 P.M.

**LICENSING COMMITTEE**

**19 SEPTEMBER 2013**

**PRESENT**

Councillor C. Candish (in the Chair).

Councillors B. Sharp (Vice-Chairman), D. Bunting, M. Freeman, P. Gratrix, D. Jarman, P. Lally, E.H. Malik, P. Myers, Mrs. J. Reilly, J. Smith, E.W. Stennett, N. Taylor and Mrs. J. Wilkinson

In attendance

J. Boyle, Licensing Team Leader  
P. Grendon, Solicitor  
D. Adcock, Solicitor  
N. Owen, Democratic Services Officer  
D. Riley, Democratic Services Apprentice

**APOLOGIES**

An apology for absence was received from Councillor B. Rigby

**10. SCRAP METAL DEALERS ACT 2013 - APPROVAL OF FEES**

The Head of Public Protection submitted a report requesting Members to approve the fees to be charged for scrap metal dealer licences.

The Sub-Committee were informed that the Government has introduced the Scrap Metal Dealers Act 2013 and establishes a new licensing regime which will be administered by local authorities and which will allow the Council to refuse a licence where the applicant is judged not to be a suitable person to operate as a scrap metal dealer.

Local authorities can set a fee from 1<sup>st</sup> September 2013 and the main provisions of the Act will commence on 1<sup>st</sup> October 2013. Dealers and motor salvage operators registered immediately before 1<sup>st</sup> October will be deemed to have a licence under the Act from 1<sup>st</sup> October 2013; provided the dealer submits an application for a licence on or before 15<sup>th</sup> October 2013.

The Sub-Committee noted that there were some practicalities that still needed to be looked at regarding where applicants would be referred to if found to not be a suitable person and if there is an appeal process and the position regarding organisations whose activities occasionally involve scrap collecting.

RESOLVED: That the following fees be recommended to the Executive Portfolio Holder:-

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<b>Application (Three year licence)</b>	<b>Fee (£)</b>
<b>Site Licence</b>	
Grant (one site)	630.00
<i>per additional site</i>	<i>490.00</i>
Renewal	430.00
<i>per additional site</i>	<i>320.00</i>
Minor variation	120.00
Major variation (change from a site licence to a collector's licence and vice versa)	cost of site licence or collectors licence
<b>Collector's Licence</b>	
Grant	270.00
Renewal	150.00
Minor variation	70.00
Major variation (change from site licence to collector's licence and vice versa)	cost of site licence or collectors licence

The meeting commenced at 6.00 pm and finished at 6.45 pm

**LICENSING COMMITTEE**

**6<sup>TH</sup> NOVEMBER 2013**

**PRESENT**

Councillor C. Candish (in the Chair).

Councillors B. Sharp (Vice-Chairman), D. Bunting, M. Freeman, P. Gratrix, D. Jarman, E. Malik, P. Myers, B. Rigby, E.W. Stennett, N. Taylor and Mrs. J. Wilkinson

Also present

Mr D Cohen – Owner, Victoria Warehouse  
PC S Collister – Greater Manchester Police  
Mr J Drape – Events Specialist, Ground Control Group  
Mr S Lord-Marchionne – Managing Director, Warehouse Project  
Dr F Measham – Professor of Criminology at Durham University  
Ms K O'Brien – Designated Premises Supervisor, Warehouse Project  
Superintendent J Liggett – Greater Manchester Police  
Mr S Reynolds – Solicitor on behalf of Victoria Warehouse  
Councillor D Acton – Gorse Hill Ward  
Councillor M Cordingley – Gorse Hill Ward  
Councillor L Walsh – Gorse Hill Ward

In attendance

Mark Jones	Interim Head of Legal Service
Iain Veitch	Head of Public Protection
Joe Marriott	Public Protection Manager
Helen Darlington	Health Improvement Manager, Health & Wellbeing
Richard Pollitt	Scientific Officer, Environmental Protection
Ruth Worsley	Democratic Services Officer

**APOLOGIES**

Apologies for absence were received from Councillors P. Lally, Mrs J. Reilly and J.G. Smith.

**11. WAREHOUSE PROJECT, VICTORIA WAREHOUSE, TRAFFORD PARK ROAD, TRAFFORD PARK. M17 1AB**

The Public Protection Manager welcomed everyone to the meeting and introduced the Managing Director of the Warehouse Project to Committee Members.

The Managing Director of the Warehouse Project then provided a summary of the information included in the report including the tragic incident that occurred on the night of the 28<sup>th</sup> September 2013. The Managing Director then went on to explain that following this a full review of all existing policies and procedures had taken place and indicated the additional measures that had now been implemented. He also emphasised that The Warehouse Project would continue to work closely with Greater Manchester Police and Trafford Council throughout the season of events.

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Members were given an opportunity to ask questions and discussions followed regarding both existing policies and procedures and the additional measures applied to ensure an ethos of continuous improvement.

Councillor Acton and Councillor Walsh were also given an opportunity to raise their concerns and ask questions on behalf of the local residents within the Gorse Hill Ward.

The Managing Director circulated a number of leaflets including information on crowd management and plans for event safety and offered an invitation to anyone present to come and visit the premises.

The Chairman thanked the Managing Director for his worthwhile presentation and everyone at the meeting for their attendance and contribution to the discussions.

RESOLVED: That the report be noted.

The meeting commenced at 6.30 pm and finished at 7.52 pm